



Application Form

Membership is FREE



About You		Surname		Forenames	
<input type="text"/>		<input type="text"/>		<input type="text"/>	
Date of birth dd/mm/yyyy					Sex (M or F)
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Address (current)	House No. / Name & Street			Suburb / Village	
	<input type="text"/>			<input type="text"/>	
	Town / City			County	
	<input type="text"/>			<input type="text"/>	
Postcode	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
E mail	<input type="text"/>			Telephone No.	
	<input type="text"/>			<input type="text"/>	

About your former job:					
Date employment ceased - dd/mm/yyyy				<input type="text"/>	<input type="text"/>
<input type="text"/>				<input type="text"/>	<input type="text"/>
Profession			Position held		
<input type="text"/>			<input type="text"/>		
Did you receive outplacement? (YES/NO)			Where did you learn about Careers Springboard?		
<input type="text"/>			<input type="text"/>		
How many times have you been made redundant (include now if reason for joining)?			<input type="text"/>		
<input type="text"/>			<input type="text"/>		

Declaration			
I have read and accept the CAREERS SPRINGBOARD WEST BERKSHIRE Charter - see separate sheet.			
I also agree to any of the above personal details being maintained on computerised records and being shared with other members [with my consent] for job search purposes only. In addition I agree to allow my data to be consolidated into summary documents for reporting and fund raising purposes.			
Signature	<input type="text"/>		Date
	<input type="text"/>		<input type="text"/>

Thank you for completing this form. Please hand it in or scan & email to membership@careerswestberks.org.uk

After processing your registration, you will receive from us via email a 'Welcome Package' containing:

- Advice for new joiners – getting started on job hunting and how to get the best out of Careers Springboard
- Getting Started – notes from our first meeting in each programme, since you will probably join us mid-session
- My Ego Planning – a template to assess your strengths and to help you prepare a CV and plan for interviews
- CV Guide – a guide to writing CVs, including 101 Action words
- "Tell Me About Yourself" – a guidance sheet on this common question; you practice it each week!
- A volunteer list – indicating their specialities and how to contact them
- New Joiners questionnaire – asking what help you specifically need

For the questionnaire, we suggest you settle in first and study the various materials before completing it.

Your main ways of contacting us is via enquiries@careerswestberks.org.uk. For admin matters or if you want to chase up late or missing content, please contact our administrator Gayle on membership@careerswestberks.org.uk

Important: Any advice, information or assistance is given or offered by Careers Springboard West Berkshire free of charge and in good faith. No liability whatsoever will accrue to Careers Springboard West Berkshire or any person acting on its behalf for any loss or damage suffered or alleged to have been suffered by any person as a result of such advice, information or assistance.